

# MINUTES FROM THE BETHLEHEM REVITALIZATION AND IMPROVEMENT AUTHORITY (BRIA)

August 22, 2023  
4:00 p.m.

## 1.0 Call to Order

A meeting of the **Bethlehem Revitalization and Improvement Authority (BRIA)** was held at 4:00 p.m. on Tuesday, August 22, 2023 at Town Hall located at 10 East Church Street, Bethlehem, Pennsylvania.

Ms. Collins called the meeting to order.

## 2.0 Roll was taken as follows:

Authority: Laura Collins  
Ann McHale - Absent  
Donna Taggart  
John Filipos  
Mark Jobes

Solicitor: Edward Andres

Staff in attendance: Alicia Miller Karner  
Christopher Jones  
Heather Bambu

## 3.0 Public Comment

None

## 4.0 Approval of Minutes dated July 20, 2023

There are no additions or corrections. A motion to approve the minutes was made by Mr. Filipos and seconded by Mr. Jobes. Being no further discussion, the motion was approved 4-0.

## 5.0 Treasurer's Report

None

## 6.0 Old Business

### 6.1 Refinancing of the Bethworks Loan

Ms. Karner noted that this is a continuation from the meeting on July 10, 2023 when action was taken to extend the loan for 60 days. This gave flexibility to move toward refinancing of the Five 10 Flats and Social Still projects. It was noted that Mr. Jobes notified the Authority that he has a conflict with this agenda item and will abstain from voting. [A copy of his](#)

notification is attached to these minutes. Ms. Karner provided a term sheet regarding the new debt instrument that would be put into place if approved by the BRIA. Mr. Andres noted that a proper motion is to approve subject to the documents in final form as may be acceptable to the Chairperson and Solicitor. A motion was made by Mr. Filipos to approve subject to the documents in final form as may be acceptable to the Chairperson and Solicitor. The motion was seconded by Ms. Taggart. Being no further discussion, the motion was approved 3-0 with 1 abstention.

7.0 New Business

None

8.0 Solicitor's Report

None.

9.0 Executive Director's Report

None

10.0 Next Meeting Date

The next meeting is scheduled for Thursday, September 7, 2023.

11.0 Adjournment

There being no further business to come before the BRIA, a motion was made by Ms. Taggart and seconded by Mr. Filipos to adjourn the meeting. The meeting was adjourned at 4:05 p.m.